

**Minutes of the  
Board of Selectmen Meeting  
Wednesday  
October 12, 2016**

**Board members present:** Chairman, Roberta Fraser, Herbert Stephens, Jack Marsh, Ben Kilanski and Raymond Williams. Also present Highway Dale Gray.

**First order of business: Public Hearing EMPG**

The Chairman opens the meeting at 7:00pm. Selectman Fraser entertains a motion to enter into the public hearing at 7:00pm. Selectman Marsh makes the motion to enter into the hearing. Selectman Kilanski seconds the motion. The motion carries 5-0.

Selectman Fraser reads a notice: "Town of Winchester Board of Selectmen will hold a public hearing on Wednesday, October 12, 2016 at 7:00pm in the Winchester Town Hall for the purpose of accepting and expending from the NH Department of Safety, Homeland Security & Emergency Management \$2,500 for NH Emergency Management Performance Grant (EMPG)." Selectman Stephens stated this was to update the plan we have in place now.

Selectman Kilanski makes the motion to close the hearing. Selectman Stephens seconds the motion. The motion carries 5-0. Selectman Kilanski makes the motion to except the Emergency Management Performance Grant (EMPG). Selectman Kilanski seconds the motion. The motion carries 5-0.

The Town of Winchester Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$2,500.00 to update the community's LEOP. Furthermore, the Board acknowledges that the total cost of this project will be \$5,000.00 in which the Town will be responsible for a 50% match (\$2,500.00).

**Second order of business: Business and minutes**

The board reviews the minutes of 10-05-16 for approval. Selectmen Marsh makes a motion to approve the minutes. Selectman Stephens seconds the motion. The motion carries 5-0.

Jim Lewis from Winchester School is here to give a monthly report on the school. The school has put sensor lights in the stairwells and will also put some in the bathrooms. KHS sent a report about how the students are doing. They have agreed to provide us with more information including students who are not earning credits on time. Selectman Marsh wanted to know how are we going to keep track of the kids moving in and out of town. We should not be paying for them if they don't live here in Winchester. Mr. Lewis will be working with Keene and making sure we have physical addresses on file. The Audit paperwork is complete. We are waiting for the summary of the report. Selectman Marsh stated that we have been told this many time but still have nothing. Selectman Marsh asked how much was it to have the windows done and how many windows were there. Mr. Lewis stated it was \$1700.00 and 11 windows that were done. We will try to get a grant to finish the project. Selectman Marsh asked where did the funds come from. Mr. Lewis stated funds were from maintance fund. Selectman Marsh asked why not the building fund. Mr. Lewis stated that there will be some roof work that needs to be done. That project will be costly. Selectman Fraser asked if the MS paperwork done to set the tax rate? Mr. Lewis was not sure and would check with Elisha. Selectman Fraser added that it is a priority so we can get the tax bills out and money coming in. Selectman Fraser asked if they had appointed a new school board member. Mr. Lewis stated yes Heather Griffus. Mr. Lewis asked Dale if they could get some sand for the preschool's sand box. Dale stated he would bring a load over. Homecoming will be 10/18/16 at the soccer game.

Barry Montgomery went to the school board meeting and listen to Keene High give their speech. The thing that bothered Barry was that Keene has a policy on hold no one back. Regardless of what their grade point average is they move them to the next grade. If by the 4<sup>th</sup> year if they don't the credits they are out the door. I don't think that is a very good school system. Selectman Kilanski wanted to let Barry know that what he said was not all true. I know personally that if they don't have all the credits by their senior year they will not graduate. Selectman Marsh added that it's a law you have to have so many credits or you will not graduate. Robert Leustek added the question was asked and the answer was given that once they turn 18 we can't hold them there. Selectman Fraser stated yes they don't have to go to school, but they don't graduate. Barry's impression was it wasn't the kid's choice to drop out at 18, they are forced out. Selectman Marsh stated that by law we have to provide education from the age of 3 to 21.

Margaret asked the board about the "Ditch Parking" on Main Street. Selectman Fraser said we voted to do it a few months ago to do the work and get it finished. Selectman Marsh can recall the discussion but not a vote on paving. Selectman Fraser stated that it was discussed 2 years ago and voted to do the job. Margaret added that the RED Committee brought this to the board and the board at that time approved the work. Selectman Marsh states that there is a minimum of 5 feet from the road that the state owns. I'm not sure if the town even owns it or is privately owned. Margaret stated that the whole parking area is state owned. Selectman Fraser said the project should have been done 2 years ago. Selectman Marsh asked if the state signed off on this. Margaret contacted the DOT sent them the drawing that Dale did. They said it was fine all you have to do is fill out an excavation permit. Rick submitted the permit. Rick went over and did the work he had to do. Selectman Marsh asked did the state give us anything in writing. Margaret said that the state owns it but the will town maintains it. Just like the rest of Main Street. The point is the area is deplorable. With all the good things that are happening in Town, this will improve the parking and the look. For a small amount of money you are going to improve the appearance of Main Street and improve the safety. Selectman Marsh said the next question is where is the money coming from. Dale has stated that in this current budget he doesn't have the money for this project. Selectman Kilanski thinks the best idea is to just dig it up and gravel this year. If we pave it now we will end up with cracks and sink holes next spring. Margaret adds if you grade it and pack it right you can pave it now and it will be fine. Selectman Kilanski states we don't have the money to do it. Selectman Stephens asked what's the cost to pave it. Margaret said \$2500 for the mix. Dale said that M&L are too busy to do it. Not sure what someone else would charge. Selectman Marsh said gravel now and in the next week find out whose available and the cost to pave it. Until then the gravel would make it look better. Margaret let the board know that she has money in her budget to pay of it. My concern is this winter it will get chopped up, holes and gravel everywhere. So you have to start all over again in the spring. Selectman Fraser and Selectman Marsh asked Dale what his concerns are. Dale lets the board know he is not in favor of paving it for private parking. Its taxes payer's money we are using to pave it. Robert Leustek agrees with Margaret and that's why we brought back to the board. It's only going to make Main Street look better. Selectman Marsh sees's both side, but it's still private property not a business. Margaret adds I could never see businesses going into any of those building without have adequate parking. To lure a business into town, you built it and they will come. Dale adds most business would pay for it. Steve Hammond adds maybe change the zoning. So if it ever changes hands it would have to be business oriented. Selectman Marsh not sure if illegally we could. Especially since they have been houses for 100 years. Selectman Kilanski makes a motion to gravel and get an illegal opinion on zoning it differently. Selectman Williams seconds the motion. The motion carries 4-1. Margaret asked what the legal opinion was for. Selectman Kilanski stated what the town can do on the zoning. Can we force the building to be sold as commercial because it been empty for more than a year. Margaret sated that it's already in our zoning ordinance. Karey would like to say it's too late; we have an auction setup

for this property. Selectman Fraser said we need to decide as a board if we want to postpone the auction which means we will have to pay for the work already done on the auction. Selectman Stephens states it might be worth doing. Karey adds that St Jean is coming tomorrow to post signs and bring fliers. Selectman Fraser added we need to decide tonight about the auction. Selectman Marsh added that you can change the ordinance, but the owner has the right to come before the ZBA. You are taking their right way if you change the ordinance. Margaret said you can change the ordinance unless it has been empty for over a year. Selectman Marsh wants it back on the tax roll. The Selectmen don't want to cancel the auction. Selectman Fraser stated we will be getting back to the paving. It's not going to sit for another year or two.

Mr. Dapkus with Stateline Fireworks emailed the board asking to meet to discuss having an indefinite display firework permit. The board agreed to meet with Mr. Dapkus, but would also like Chief Kellom and Chief Phillips.

The Planning Board is preparing to update the Town's Master Plan. They will update the traffic and transportation, population & housing, economic development and natural resource. The estimated cost given by SWRPC is \$6,000. The board would like to start this project the first of the year. Selectman Kilanski makes a motion to approve master plan project. Selectman Williams second the motion. The motion carries 5-0

**The board reviews and approves the following financial documents:**

Selectman Kilanski makes a motion to approve the Certified Ambulance Group, Inc. (Ambulance Billing Fund) in the amount of \$548.86. Selectman Williams seconds. The motion carries 5-0

Selectman Williams makes a motion to approve the purchase order for Porter's Diesel in the amount of \$6,250.17 to fix one of the dump trucks. Selectman Kilanski seconds the motion. The motion carries 5-0

**Third order of business Public comment:**

Robert Leustek asked if the RED Committee could look into hanging a cable across Main Street to hang banners with upcoming events. Selectman Stephens makes a motion allow the RED Committee to gather information on hanging a cable. Selectman Kilanski seconds the motion. The motion carries 5-0

Robert Leustek also asked if they could look into having the Elm Street Bridge painted by local artists. Selectman Kilanski makes a motion to allow RED Committee to look into painting the bridge. Selectman Williams seconds the motion. The motion carries 5-0

Robert Leustek would like to place some historical sign around town that point people to the historical buildings here in Winchester. The State will provide the signs.

Barry Montgomery stated he saw an ad in the paper to hire someone to plow the school parking lot. He asked why doesn't the town do the plowing. Selectman Fraser stated we don't have the man power to do it. The school wants the parking lot done 1<sup>st</sup> thing. We can't because we need to get the roads done for the buses.

Amy informed the Selectmen that the County Tax was due 12/19 in the amount of \$935,069. There also will be a school payment due too around the same time. Selectman Fraser stated we will have to get a TAN until the tax payment start coming in.

Barry Montgomery also informed the Selectman that there is an important vote coming up on the Maplewood Nursing Home, whether to move it to Keene or leave it in Westmoreland. Selectman Marsh makes a motion to have Karey send a letter to our state reps opposing this project. Also send a letter to County Commissioners. Selectman Williams second the motion. The motion carries 5-0

Amy let the board know that our new insurance company will be coming out next week to do appraisals on all the town property. They advised us to hire Industrial Appraisal Company to come out and do the inspections on the water/sewer department and all the wells and pump stations. There is a lot of high tech equipment on the water/sewer properties. The fee for them to come is \$7,650 for 7 locations. Selectman Kilanski makes a motion to hire this company to do the appraisals. Selectman Williams seconds the motion. The motion carries 5-0

Selectman Fraser would like to start next week's meeting at 6:00 to start going over the town budgets.

Selectman Kilanski informed the board that Bonnie Pratt would be bring in proof of insurance so they can move the snowmobile building. Selectman Fraser stated she doesn't recall giving it to the Pratt's or to anyone. Selectman Kilanski stated the board decided to give it away. Selectman Fraser remembers the building going to the cemetery. Selectman Marsh that was 1<sup>st</sup> talked about moving the building and then it was just the roof would go to the cemetery. Selectman Fraser asked if Selectman Williams recalls this discussion. Selectman Williams said no. Selectman Fraser stated 3 out of 5 of us don't recall us giving it away to somebody. Selectman Kilanski stated the night we discussed this and the cemetery would come and get the roof and we need to get a cost of a dumpster to tear down the building. Then it was said we should find someone who could use it. Selectman Marsh adds we didn't want the cemetery to take the roof off until we had someone to take the building. Selectman Fraser wants to make sure things get done at a meeting with all 5 members.

Selectman Kilanski makes a motion to allow the Bonnie & Dan Pratt to move the building and all debris/materials are gone and deliver the roof to the cemetery, only if the insurance and a contract are fill out correctly. Selectman Marsh seconds the motion. The motion carries 5-0. Amy wants to make clear they need a certificate of liability for a million dollars binder. If on that binder it doesn't have workmen's comp. any person on the property helping to move the building has a waiver filled out.

**Fourth order of business: Nonpublic under RSA 91:A3II9 (a)(c)(e)**

Selectman Kilanski makes a motion to enter nonpublic session under (a)(c)(e), Selectman Williams seconds. The motion passes 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 8:30 pm.

**Fifth order of business: reconvene**

The board reconvenes in public session at 9:25 pm.

Selectman Marsh makes a motion to seal 3 set of minutes under (c) Selectman Williams seconds the motion. A roll call vote was taken and members vote "yes" individually. The motion passes 5-0.

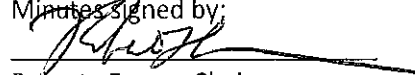
**Sixth order of business: Adjournment**

Selectman Fraser makes a motion to adjourn at 9:25 pm. Selectman Marsh seconds. The motion carries 5-0.

Minutes respectfully submitted:  
Karey Miner, Interim Administrator

Minutes approved by the board on:

Minutes signed by:

  
Roberta Fraser, Chairman

  
Karey Miner, Interim Administrator